

Memorandum

To: Honorable Mayor and City Council, City of Princeton

From: Jenn Edison, PE, City Engineer, WSB

Date: 05/06/24

Re: Princeton North Lift Station
WSB Project No. 02542-000

Attachments: Notice to Proceed

The Princeton North Lift Station Reconstruction project was approved for advertisement and bidding by the City Council on March 28, 2024. The project is currently being advertised, and the bid opening is scheduled for May 16, 2024.

In reviewing current equipment lead times, WSB and Barr Engineering (WSB's electrical sub), learned from the City's systems integrator In Control, Inc. that if the control panel procurement does not begin until the construction contract is awarded and executed in June, then the panel would not be available for installation this year.

To accelerate the control panel procurement, we request that the City Council authorize WSB to execute the attached Notice to Proceed with In Control, Inc. to get the control panel into production immediately. This will allow In Control, Inc. to guarantee delivery of the panel by October 31, 2024 so that the general contractor can complete the lift station construction and startup in November 2024.

The payment and warranty for the control panel will remain under the forthcoming Princeton North Lift Station Reconstruction contract. In the unlikely event that the bids opened on May 16, 2024 are not acceptable and the construction contract is not awarded, then the City would be responsible for compensating In Control, Inc. for their costs up until that point. We request that the City authorize the attached Notice to Proceed to enable the completion of the Princeton North Lift Station Reconstruction in 2024.